## **Tutorial for online participation to WAIFI 2020**

The link to the conference will be send by email to all participants. A test room can be used to check your access

## https://e-learning.sviesolutions.com/bsl5al74bong

On the homepage of this visio :

- Change the language to English if necessary
- Choose « I'm a guest » and give your name
- Click on « Access »

A window will open

- If you are using Windows or MacOS, you can install a dedicated application or use your browser (with Flash, use Safari on Mac because there are microphone problems with Firefox) by clicking on « Flash version ».
- If you are using Android, you have to install an App.
- Otherwise, use the « Flash version » (that requires Flash).

You can then choose how you will hear (click on « Music » to test).

Your microphone and camera will be switch off by default and cannot be activated. However, during the talk, you will have access to the chat for comments (that can be seen by all the participants).

If you want to ask a question during or after the talk, you just have to click on the small hand in the top left corner and choose « Raise your hand ». You will then be authorized to activate your microphone by clicking on the corresponding icon (still in the top left corner). You can previously check that it is working by clicking on the small triangle nearby (even when you are not authorized to activate your microphone). It is preferable to use headphones to avoid echo.

One discord discussion room for each talk will be open at the end of each day talks.